

**DIRECTORY  
OF  
ALCOHOL AND OTHER DRUG  
COUNSELOR  
CERTIFYING ORGANIZATIONS**

**MARCH 2001**

## Directory Preface

The Department of Alcohol and Drug Programs (ADP) is pleased to provide you with the Directory of Alcohol and Other Drug Counselor Certifying Organizations. In reviewing this information, please be advised that the organizations included in this list are those of which **ADP is aware** that provide counselor certification. California does not regulate the credentialing or certification of treatment and recovery counselors, nor does it accredit organizations that provide certification services. This is due to the complex nature of our state's alcohol and other drug (AOD) service delivery system. However, the AOD field has developed a variety of private sector counselor credentialing and certifying organizations in order to meet the need for specialized counselors within our complex system of AOD services, program settings, and environments. These organizations are contained in the attached list.

You are encouraged to contact these organizations to obtain additional information regarding their certification requirements and services. Should you have any questions regarding this directory please direct them to:

California Department of Alcohol and Drug Programs  
Quality Assurance Division  
1700 K Street  
Sacramento, CA 95814  
(916) 322-2911

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<b>Organization:</b>	American Academy of Health Care Providers in the Addictive Disorders		
<b>Address:</b>	767 C Concord Cambridge, MA 02138		
<b>Phone:</b>	(617) 661-6248	<b>Fax:</b>	(617) 492-3183
<b>Director:</b>	Richard Rogers		
<b>Contact Person:</b>	Janet Mann		

### ***Certified Addictions Specialist***

#### **Program Description:**

*International Multi-disciplinary Certification Organization.*

#### **Certification Offered:**

*Certified Addictions Specialist (specialty areas include alcoholism, drug addiction, eating disorders, compulsive gambling and sex addiction).*

#### **Length of Certification:**

*Renewal is required annually.*

#### **Certification Requirements:**

##### **Counseling Experience:**

- 1. CAS counseling experience depends on academic degree. A master's or doctoral degree requires three years of post graduate supervised experience providing direct health care services to those identified with addictive disorders. One year of this time may be accounted for by a pre-doctoral internship in a certifiable internship setting.*
- 2. Professionals with other degrees, and professionals without degrees, require five years of supervised experience providing direct health care services to those identified with addictive disorders.*
- 3. The applicant must have provided supervised direct health care services to those identified with addictive disorders in a licensed clinical setting. Health care services include, but are not limited to, assessment, diagnosis, and approved therapeutic (medical or psychological) interventions.*

##### **Education/Training:**

- 1. Must have three recommendations from clinical supervisors and a completed application documenting background and experience.*
- 2. Programs accepted for certification requirements are those degree granting educational institutions that are accredited by the appropriate regional accreditation board and those that receive such accreditation within six years of the date of the applicant's awarded degree from an accredited institution of higher learning.*

**Practicum/Internship Experience:**

*An internship program is comprised of a minimum of 1,500 working hours and must be completed within 24 consecutive months. Internship programs must be approved by the board.*

**Testing:**

*A written examination covering 20 competency domains.*

**Is continuing education required?**

*Twenty hours of continuing education are required annually.*

**Does this certification have reciprocity in other states?**

*The Academy's credential is a national credential. A reciprocity agreement is in place with the Therapeutic Communities of America. Contact the Academy for information regarding other reciprocity agreements.*

**Fees:**

(Please note, fees are subject to change.)

<i>Application Fee:</i>	<i>\$80</i>
<i>Examination Fee:</i>	<i>\$245</i>
<i>Fee for Certification Renewal:</i>	<i>\$50</i>

<b>Organization:</b>	Breining Institute - College for the Advanced Study of Addictive Disorders		
<b>Address:</b>	8880 Greenback Lane Orangevale, CA 95662-4019		
<b>Phone:</b>	(916) 987-2002	<b>Fax:</b>	(916) 987-8823
<b>Director:</b>	Michael J. Breining	<b>E-mail:</b>	<a href="mailto:College@Breining.edu">College@Breining.edu</a> The <a href="http://www.addiction-specialists.com">REGISTER@Addiction-Specialists.com</a>
<b>Contact Person:</b>	Kathy Christopher	<b>Website:</b>	<a href="http://www.addiction-specialists.com">http://www.addiction-specialists.com</a>

### ***Registered Addiction Specialist***

#### **Program Description:**

*International certification and registry of addiction specialists, maintained on the Internet within the REGISTER of Addiction Specialists ([www.addiction-specialists.com](http://www.addiction-specialists.com)).*

#### **Certification Offered:**

*Registered Addiction Specialist (RAS) (Note: The “Registered Addiction Specialist” and “RAS” designations are registered service marks, Reg. No. 051081 Class No. Int. 41, which may only be used by professionals who meet the qualifications outlined below and who have been certified by Breining Institute.)*

#### **Length of Certification:**

*Renewal every two years.*

#### **Certification Requirements:**

##### **Academic Training:**

*450 hours (45 quarter or 30 semester college credit units) of Addiction Studies Coursework (ASC) in alcohol and drug abuse, compulsive gambling, eating disorders, smoking and nicotine addiction, codependency, and other addictive disorders from an approved or accredited institution of higher learning (or work experience substitution for formal academic training at the rate of 200 hours actual work experience for 10 hours of academic credit).*

##### **Experiential Work:**

*6,000 hours of direct clinical experience in one or more of the specialty fields listed above, including 300 hours of supervised internship in an approved agency setting where all five task domains, Assessment and Evaluation, Counseling, Case Management, Client Education, Ethics and Professional Growth, are adequately covered.*

##### **Examinations:**

*Score a passing grade in a written examination that covers the special skills, knowledge and basic competency required; and score a passing grade in an oral examination that tests the practical*

*knowledge and clinical skills required in the field of addictive disorder specialty. Examinations are given annually in September at the Sacramento campus of Breining Institute.*

**Prior Certification:**

*An RAS candidate who is or has been a certified or licensed counselor, specialist or therapist by a recognized state or national entity in the field of addictive disorders may apply for the RAS designation without taking the examinations if that certification or license has been valid and active within the preceding ten years.*

**Location of Courses:**

*The Addiction Studies Coursework (ASC) may be earned from any approved or accredited college. Breining Institute also offers the ASC coursework at its Sacramento Campus or through Distance Learning.*

**Are ASC Credits Transferable?**

*The ASC credits may be earned from any approved or accredited institution of higher learning. The 450 hours of ASC earned at Breining Institute are transferable to those colleges which accept college credit from other approved or accredited colleges. Breining Institute accepts ASC credits earned from other approved or accredited institutions of higher learning.*

**Is continuing education required?**

*Every two years, either 600 hours of direct clinical experience in one or more specialty, or thirty hours of formal academic continuing education courses from an approved or accredited institution of higher learning.*

**Does this certification have reciprocity in other states?**

*The RAS is an international designation. There are RAS in over 30 states and 4 countries.*

**Fees:**

<i>RAS Application Fee (First-time applicants only):</i>	<i>\$75</i>
<i>RAS Registration Fee (Good for two years from listing date):</i>	<i>\$75</i>
<i>Examination Fee (Includes written and oral examinations):</i>	<i>\$150</i>
<i>RAS Examination Study Material:</i>	<i>Included Within Examination Fee</i>
<i>RAS Renewal Fee (Good for two years):</i>	<i>\$75</i>

<b>Organization:</b>	California Association for Alcohol and Drug Educators (CAADE)
<b>Address:</b>	CAADE Certification c/o Donna Marks P.O. Box 7152 Oxnard, CA 93031-7152
<b>Phone/Fax:</b>	(805) 485-5247
<b>Director:</b>	William Shilley
<b>Contact Person:</b>	Donna Marks

### ***Certified Addictions Treatment Specialist***

**Program Description:** *Not applicable (N/A)*

**Certification Offered:**

- a) *Certified Addictions Treatment Specialist*
- b) *Certified Addictions Treatment Specialist – Intern – Level 1*
- c) *Certified Addictions Treatment Specialist – Intern – Level 2*

**Length of Certification:**

*1 year.*

**Length of Renewal Certificate:**

*2 years – Certified Addictions Treatment Specialist*  
*1 year - Certified Addictions Treatment Specialist – Intern – Levels 1 and 2*

**Certification Requirements:**

**Counseling Experience:**

**Certified Addictions Treatment Specialist:**

*Must have documented verification of 1,000 hours of work experience in the field.*

**Certified Addictions Treatment Specialist – Intern – Level 1:** *N/A*

**Certified Addictions Treatment Specialist – Intern – Level 2:** *N/A*

**Education/Training:**

**Certified Addictions Treatment Specialist:**

*Must have completed the academic and experiential requirements for a certificate in Alcohol and Drug Studies (ADS) in a CAADE approved program and State accredited course.*



**Certified Addictions Treatment Specialist – Intern – Level 1:**

*Must be currently enrolled in at least one ADS course in a CAADE approved program.*

**Certified Addictions Treatment Specialist – Intern – Level 2:**

*Must have completed 15 semester units in ADS courses in a CAADE approved program.*

**Practicum/Internship Experience:****Certified Addictions Treatment Specialist:**

*Must have 1,000 hours of work experience in the field. Internship hours may be included in the 1,000 hours of work experience.*

**Certified Addictions Treatment Specialist – Intern – Levels 1 and 2:**

*Must have six months continuous employment or supervised volunteer work in the field.*

**Other Requirements:****Certified Addictions Treatment Specialist:**

- 1. Must have a completed application signed by the Alcohol and Drug Studies Program Director.*
- 2. Must have three letters of reference.*

**Certified Addictions Treatment Specialist – Intern – Levels 1 and 2:**

- 1. Must have class attendance and grade verification forms completed and signed by the professor three times during each semester, at enrollment, mid-semester, and at the end of the semester.*
- 2. No letters of reference required for interns.*

**Testing:****Certified Addictions Treatment Specialist:**

*Must pass a written test that is scheduled twice each year on the second Saturday of February and July.*

**Certified Addictions Treatment Specialist – Intern – Levels 1 and 2:**

*No test required for intern credentials.*

**Location of courses:**

*California community colleges (contact CAADE or Donna Marks for a listing of these colleges).*

**Are ADS program credits transferable?**

*ADS program credits are transferable to State systems with Alcohol and Drug Studies upper division courses.*

**Is continuing education required?****Certified Addictions Treatment Specialist:**

*Thirty continuing education hours are required for a two-year renewal.*

**Certified Addictions Treatment Specialist – Intern – Levels 1 and 2:** N/A

**Does this certification have reciprocity in other states?**

*No.*

**Fees:**

(Please note, fees are subject to change.)

	<u><b>C.A.T.S</b></u>	<u><b>C.A.T.S. - 1</b></u>
<i>Application Fee:</i>	<i>\$150.00</i>	<i>\$50.00</i>
<i>Certificate Fee:</i>	<i>N/A</i>	<i>N/A</i>
<i>Fee for Certification Renewal:</i>	<i>\$30.00</i>	<i>\$50.00 Annually</i>
<i>Course Fee:</i>	<i>N/A</i>	<i>N/A</i>

**Books/materials Costs:** N/A

<b>Organization:</b>	California Association of Addiction Recovery Resources (CAARR)		
<b>Address:</b>	5777 Madison Avenue, Suite 1210 Sacramento, CA 95841		
<b>Phone:</b>	(916) 338-9460	<b>Fax:</b>	(916) 338-9468
<b>Director:</b>	Susan Blacksher	<b>E-mail:</b>	caarr@unlimited.net
<b>Contact Person:</b>	Karen Mullins	<b>Website:</b>	www.caarr.org

### ***Certified Alcoholism and Other Drug Addictions Recovery Specialist***

#### **Program Description:**

*Offers voluntary certification by written and oral examination for individuals with experience in social model and community based program and appropriate education/training.*

#### **Certification Offered:**

*Alcoholism and Other Drug Addictions Recovery Specialist (CAS).*

#### **Length of Certification:**

*Certification is renewed on an annual basis.*

#### **Certification Requirements:**

##### **Program Experience:**

##### **For Application:**

*The CAS requires 1,000 validated hours of work experience in a community recovery program within three years. The 1,000 hours applies toward certification.*

##### **For Certification:**

*The CAS requires 2,080 validated hours of work experience in a community recovery program within three years.*

##### **Education/Training:**

*Completion of the CAARR Institute Three Core Courses is required. Completion of equivalent courses in other educational institutions may be accepted.*

##### **Practicum/Internship Experience:**

*Documented one year or work or volunteer experience in a community based program.*

##### **Other Requirements:**

- 1. The CAS requires one year of documented sobriety if recovering.*

2. *Must complete a written self-assessment.*
3. *Must demonstrate by oral interview attitude, knowledge and skills required to work in a community recovery setting.*
4. *Must be presently employed or serving in a volunteer capacity in a community recovery program within the last full year prior to the filing date.*
5. *Must sign a Code of Ethics.*

**Testing:**

1. *Must pass the written examination at completion of CAARR Institute or passed the written, comprehensive CAS examination if qualified.*
2. *Oral interview.*

**Location of courses:**

*Oral interviews are held throughout the State where needed in the following counties: Sacramento, Los Angeles, Riverside, Santa Clara, Tulare, Fresno, Merced, Marin, Placer, Shasta and San Diego. Sacramento, Los Angeles, Pasadena, and Riverside.*

**Are CAARR credits transferable?**

*No*

**Is continuing education required?**

*The CAS must document 30 hours of alcohol and drug training annually.*

**Does this certification have reciprocity in other states?**

*National designation is available through the Association of Halfway Houses Alcohol Programs.*

**Fees:**

*(Please note, fees are subject to change.)*

<i>Application Fee:</i>	<i>\$50</i>
<i>Certificate Fee:</i>	<i>\$50</i>
<i>Fee for Certification Renewal:</i>	<i>\$100</i>
<i>Course Fee:</i>	
<i>Course Cost:</i>	<i>\$500/15 Weeks for Non-Members</i>
<i>Course Cost:</i>	<i>\$400/15 Weeks for Members</i>
	<i>\$35/Week for Non-Members</i>
	<i>\$30/Week for Members</i>
	<i>(1 week = 1 course)</i>
<i>Book Fee:</i>	<i>\$45 for Book</i>

**Materials Cost:**

*Student manual included in fee.*

<b>Organization:</b>	California Association of Alcohol and Drug Abuse Counselors (CAADAC)		
<b>Address:</b>	3400 Bradshaw Road, Suite A5 Sacramento, CA 95827		
<b>Phone:</b>	(916) 368-9412	<b>Fax:</b> (916) 368-9424	<b>E-mail:</b> caadac@jps.net
<b>Contact Person:</b>	Sondra McKinney, Administrative Manager		<b>Website:</b> www.caadac.org

### *Alcohol and Drug Counselor Certifications*

**Program Description:**

*Not applicable.*

**Certifications Offered:**

1. *Certified Alcohol Counselor (CAC).*
2. *Certified Drug Counselor (CDC).*
3. *Certified Alcohol and Drug Counselor (CADC).*
4. *Clinical Supervisor Credential (CCS).*
5. *California Association of Alcoholism and Drug Abuse Counselor Intern (CAADAC Intern).*

**Length of Certification:**

*Certification is granted for two years.*

**Certification Requirements:****Counseling Experience:**

1. *CAC must have two full years or 4,000 clock hours of supervised work experience as an alcoholism counselor.*
2. *CDC must have two full years or 4,000 clock hours of supervised work experience as a drug abuse counselor.*
3. *CADC must have three full years or 6,000 clock hours of supervised work experience as a chemical dependency counselor.*
4. *CCS must have five years (10,000 hours) of counseling experience as an AODA counselor.*

**Education/Training:**

1. *CAC must have 315 hours of approved alcohol and drug training education.*
2. *CDC must have 315 hours of approved alcohol and drug training education.*
3. *CADC must have 315 hours of approved alcohol and drug training education.*
4. *CAADAC Intern must have 315 hours of approved alcohol and drug training education.*

**Practicum/Internship Experience:**

*All levels must have 300 hours of supervised practicum.*

**Other Requirements:**

1. *CCS must have two years (4,000 hours) of clinical supervisory experience in the AODA field. These two years may be included in the five years of counseling experience.*
2. *CCS must have thirty hours of didactic training in clinical supervision.*
3. *CCS must have three references.*

**Testing:**

1. *CAC, CDC and CADC: Oral and written examinations.*
2. *CCS: Written examination.*

**Location of courses:**

*Universities, junior/four year colleges; any secondary level school approved by the State.*

**Are CAADAC credits transferable?**

*The California Certification Board of Alcohol and Drug Counselors (CCBADC), which is the certification board for CAADAC, is a member board of the International Certification Reciprocity Consortium (ICRC). ADC abuse counselors who pass the ICRC written and oral examinations can now receive six semester hours of undergraduate academic credit at any level for a course titled "Overview in Addiction Counseling."*

**Is continuing education required?**

*Sixty hours of continuing education is required every two years.*

**Does this certification have reciprocity in other states?**

*Through the International Certification Reciprocity Consortium, reciprocity is available in 46 states, the U.S. Air Force, U.S. Army, U.S. Navy, Canada, Sweden and Germany .*

**Fees:**

*(Please note, fees are subject to change.)*

	Non-Member	CAADAC Member
<i>CAADAC Membership</i>		<i>\$160 Due Annually</i>
<i>Manual</i>	<i>\$ 28</i>	<i>\$ 28 Paid when manual is ordered.</i>
<i>Portfolio Processing</i>	<i>\$196</i>	<i>\$ 98 Paid when portfolio is submitted.</i>
<i>Written Exam</i>	<i>\$150</i>	<i>\$ 86 Paid with application for written exam.</i>
<i>Oral Exam</i>	<i><u>\$127</u></i>	<i><u>\$ 75</u> Paid with application for oral exam &amp; submission of case presentation.</i>
<i>TOTAL</i>	<i>\$501</i>	<i>\$432</i>
<i>Advancement to CADC</i>	<i>\$424</i>	<i>\$104</i>
<i>Renewal of Certification</i>	<i>\$424</i>	<i>\$104</i>

<b>Organization:</b>	California Association of Drinking Driver Treatment Programs (CADDTP)		
<b>Mailing Address:</b>	1014 11th Street, PMB#108 Sacramento, CA 95814		
<b>Phone:</b>	1-800-464-3597	<b>Fax:</b>	1-800-585-5411
<b>Director:</b>	Mike Wood	<b>Website:</b>	www.caddtp.org
<b>Contact Person:</b>	Mike Wood		

### ***Drinking Driver Program Service Provider Certifications***

#### **Program Description:**

*This certification program is designed specifically for driving-under-the-influence (DUI) program staffing.*

#### **Certifications Offered:**

*Drinking Driver Program Service Provider*

- 1. Administrator*
- 2. Counselor and Group Facilitator*
- 3. Instructor*

#### **Length of Certification:**

*Certification need not be renewed.*

#### **Certification Requirements:**

*Requirements are in accordance with the California Code of Regulations, Chapter 3, Division 4, Title 9 (September 1994), Section 9846 (a), (b), and (c).*

#### **Administrator:**

*"The . . . administrator shall have the following minimum experience and/or education:*

- 1) Two years of experience in providing alcohol and/or other drug treatment or recovery services,*
- 2) One year of experience supervising personnel, and*
- 3) One year of experience managing an accounting system, or preparing or directing the preparation of budgets or cost reports. Satisfactory completion (i.e. grade "C" or better) of two college level courses in accounting may be substituted for the one year of experience required in this subsection. \**

**Counselor and Group Facilitator:**

*"Program staff who conduct individual or group counseling sessions, intake interviews, face-to-face interviews, or assessments of participants' alcohol and/or other drug problems shall have a minimum of two years experience in providing counseling services to persons with alcohol and/or other drug problems. \**

**Instructor:**

*Program staff who conduct educational sessions shall have a minimum of two years experience in providing alcohol and/or drug education and information in group sessions. \**

*\*Note: The Code defines one "year" of experience as 1,776 hours of paid or volunteer work in the required area(s). The Code also allows the substitution of one full year (24 units) of "college level education which includes the satisfactory completion of at least 12 semester units or the equivalent in alcohol and drug studies, psychology, counseling, social work, or a related field" for one year of the experience required in Section 9846 (a), (b) and (c). Only a full year may be substituted.*

**Other Requirements:**

*Verification of each applicant's employment history is required with separate qualifications for each Service Provider.*

**Testing:**

*No test is required. CADDTP will issue a certificate to the applicant for each category satisfied upon verification that the applicant has met the requirements of the California Code of Regulations, Title 9, Section 9846.*

**Location of courses:**

*CADDTP does not offer courses; refer to information on previous page.*

**Does this certification have reciprocity in other states?**

*No*

**Fees:**

*(Please note, fees are subject to change.)*

*Application Fee: \$50 for each certificate applied for, plus a minimum one year individual CADDTP membership (\$35 per year) for those who are not already members. (Fees are subject to change. Please contact CADDTP for information regarding current fees.)*



<b>Organization:</b>	Consolidated Association of Nurses in Substance Abuse (CANSA)
<b>Address:</b>	303 West Katella Avenue, Suite 202 Orange, CA 92667
<b>Phone:</b>	(714) 639-6217, (800) 367-2236
<b>Fax:</b>	(714) 282-2288
<b>President:</b>	Lois Widly, RNBS, CDNS
<b>Contact Person:</b>	Lois Widly, or Sylvie J. Wolff, Office Manager

### ***Chemical Dependency Nurse Specialist Certifications***

#### **Program Description:**

*CANSA Certified Nurses work in clinically based, out-patient, residential and hospital environments. They are also educators and are involved in research.*

#### **Certifications Offered:**

- 1. Chemical Dependency Nurse Specialist (CDNS) - for Registered Nurses (RNs) only.*
- 2. Chemical Dependency Nurse Specialist II (CDNS II) - only for RNs who have met all the requirements of CDNS and have attained a Bachelors Degree or higher in the health related area.*
- 3. Certified Chemical Dependency Nurse (CCDN) - available to RNs, LVNs, and LPTs.*

**Length of Certification:** *Recertification is required every two years.*

#### **Certification Requirements:**

##### **Nursing Experience:**

- 1. CDNS must have been a practicing RN for at least three years; must have completed at least two years (4,000 hours) of experience in Chemical Dependency within the last five years. Nurses applying for the CDNS certification must be competent in the fifteen specific nursing areas which are consistent with the ANA Professional Practice Standards of Addiction Nursing.*
- 2. CCDN must have education and work experience applicable in the Equivalency Point Scale:*
  - a) ten points for Bachelors of Arts/Bachelors of Science in nursing or health field;*
  - b) ten points for Alcohol and Drug Counseling Certificate;*
  - c) one point for each ten hours of continuing education course work in chemical dependency;*
  - d) one point for each 100 hours of work experience in the field.*

##### **Education/Training:**

*Please refer to the education requirements noted above.*

##### **Practicum/Internship Experience:**

*CDNS & CDNS II must have three years minimum as an RN and two years (4,000 hours) experience caring for the chemically dependent clients within the last five years.*

**Testing:**

*All certification applicants must pass a comprehensive written exam specific to the elected certification.*

**Location of courses:**

*CANSA International Continuing Education courses are program based and university based depending on request. Home study courses are also offered.*

**Are CANSA credits transferable?**

*CANSA's CEUs are California Board of Registered Nurses (BRN) and CAADAC approved.*

**Is continuing education required?**

*Thirty CEUs in chemical dependency are required for each two year period.*

**Does this certification have reciprocity in other states?**

*CANSA International is recognized as a national organization and is recognized in Canada.*

**Fees:**

*(Please note, fees are subject to change.)*

**Application Fee/Certificate Program:**

*Membership: \$65 annually*

	<i>Members</i>	<i>Non Members</i>
<i>CDNS and CDNS II:</i>	<i>\$100</i>	<i>\$300</i>
<i>CCDN:</i>	<i>\$75</i>	<i>\$250</i>

*Certification Renewal:*

<i>CDNS and CDNS II:</i>	<i>\$100</i>	<i>\$300</i>
<i>CCDN:</i>	<i>\$75</i>	<i>\$250</i>

*Test Fee: \$50*

*Course Fee: Varies. Approximately \$15 to \$20 for two to three CEU courses. \$40 for a full day.*

**Books/Materials Cost:**

*Recommended books to study for the certification examination cost approximately \$35 each through bookstores.*

<b>Organization:</b>	Employee Assistance Program Association (EAPA) Employee Assistance Certification Commission (EACC)
<b>Address:</b>	2101 Wilson Boulevard, Suite 500 Arlington, VA. 22201
<b>Phone:</b>	(703) 522-6272 <b>Fax:</b> (703) 522-4585
<b>Director:</b>	Sylvia Straub, Ph.D., Chief Operating Officer
<b>Contact Person:</b>	Joni Reed Cooley, CEAP, Director of Certification

### ***Certified Employee Assistance Professional***

#### **Program Description:**

*CEAP Certification is a voluntary certification by examination for the individual Employee Assistance (EA) professional as an indication of current knowledge in EA programming.*

#### **Certification Offered:**

*Certified Employee Assistance Professional (CEAP). The CEAP allows one to qualify as a Substance Abuse Professional.*

#### **Length of Certification:**

*3 years.*

#### **Certification Requirements:**

*CEAP exam candidates in 1997 may meet the eligibility requirements by fulfilling one of the following two options:*

- o 3,000 hours within 2 to 7 years of work experience in an EAP setting; and*
- o 20 Professional Development Hours (PDH); or*
- o Graduate degree in an EAP-related discipline (or equivalent outside the U.S.); and*
- o 2,000 hours within 2 to 7 years of work experience in an EAP setting; and*
- o 5 PDHs.*

#### **PDHs Must Meet the Following Qualifications:**

- 1. At least 60% must be in Content Areas 3 and/or 4 (3 out of a total of 5; or 12 out of a total of 20);*
- 2. No more than half of the PDHs may be earned through EAPA Self Study Guides;*
- 3. PDHs may not be earned by writing sample exam questions; and*
- 4. The PDHs must be earned from sessions occurring after November 10, 1995.*

#### **Practicum/Internship Experience:**

*Not applicable.*

**Other Requirements:**

*Requirements will change in 1998 and again in 1999.*

**Testing:**

*A written test is required and is offered twice a year.*

**Location of courses:**

*Not applicable: there is no examination preparation course.*

**Are EAPA credits transferable?**

*No.*

**Is continuing education required?**

*PDHs are required to sit for exam. Sixty PDHs are required over a three-year period if recertifying by PDH; may also recertify by examination.*

**Does this certification have reciprocity in other states?**

*CEAP is an International Standard.*

**Fees:**

(Please note, fees are subject to change.)

	<i>EAPA Members</i>	<i>Non-EAPA Members</i>
<i>CEAP Maintenance Fee:</i>	<i>\$30/year</i>	<i>\$40/year</i>
<i>Certificate Fee:</i>	<i>\$250</i>	<i>\$395</i>
<i>(This fee is for the certification examination.)</i>		

*Certification Renewal Fee: There is no fee for recertification, however, the applicant must pay a test fee if s/he chooses to recertify by examination.*

**Books/Materials Cost:**

*Not applicable.*

<b>Organization:</b>	Indian Alcoholism Commission of California, Inc. (IACC)		
<b>Address:</b>	Commission Certification Board Indian Alcoholism Commission of California, Inc. 4153 Northgate Boulevard Sacramento, CA 95834		
<b>Phone:</b>	(916) 920-0285	<b>Fax:</b>	(916) 641-6338
<b>Director:</b>	Maryann Burke-Kankelborg		

<b>Contact Person:</b> Wes Sawyer, Coordinator
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## ***American Indian Certification of Substance Abuse Counselors***

### **Program Description:**

*Not applicable.*

### **Certifications Offered:**

1. *Substance Abuse Counselor I (CSAC I).*
2. *Substance Abuse Counselor II (CSAC II).*

### **Length of Certification:**

- A.. *2 years*
- B. *Recertification is required every 2 years.*

### **Certification Requirements:**

#### **Counseling/Administrative Experience:**

1. *CSAC I requires 2,000 hours (approximately one year) of counseling experience supervised by a Certified Counselor. Counseling experiences must be in an agency approved by Indian Health Services.*
2. *CSAC II requires three academic years (6,000) hours of pre-planned and reported field experience in the field of chemical dependency under Clinical supervision. CSAC II or three full years (6,000 hours) of experience under the supervision of a Counselor II. The above combination of supervised experiences must be in an agency approved by Indian Health Services.*

#### **Education/Training:**

1. *CSAC I requires 24 credit hours or 16 semester hours of course work in an accredited institution of higher learning (college or university), at least 18 credit (12 semester hours) of which must be in specialized chemical dependency courses.*
2. *SAC II requires a minimum of 45 quarter hours or 30 semester hours of course work in an accredited institution of higher learning (college or university). At least 24 credit hours or 16 semester hours of which must be in specialized Chemical Dependency courses.*
3. *SAC III requires a degree in a related field plus satisfactory completion of 30 credit hours or 20 semester hours which must be specialized in Counselor I and II plus an additional six credit hours or four semester hours in:*
  - a) *Substance Abuse Intervention Techniques and*
  - b) *Family Systems.**Satisfactory completion of two years academic course work with the concentration in management in an accredited institution of higher learning is required.*

### **Testing:**

*Written and oral examinations are required.*

**Location of courses:**

*Courses are program based and university based.*

**Are IACC credits transferable?**

*IACC credits are transferable to various colleges and universities. For specific information, contact IACC.*

**Is continuing education required?**

***Counselor Certification:** 60 clock hours of continuing education are required.*

***Administrator Certification:** 30 clock hours of continuing education are required.*

**Does this certification have reciprocity in other states?**

*Through the International Certification Reciprocity Consortium, reciprocity is available in 46 states, the U.S. Air Force, U.S. Army, U.S. Navy, Canada, Sweden and Germany.*

**Fees:**

(Please note, fees are subject to change.)

*The following fees are due when application is submitted or when you request the application packet. Every effort is made to keep the fees as affordable as possible.*

<i>Application Packet:</i>	<i>\$25</i>
<i>Upgrading Application Packet (for CCS):</i>	<i>\$15</i>
<i>Portfolio Processing:</i>	<i>\$250</i>
<i>CAC Written Examination:</i>	<i>\$50</i>
<i>ICRC Written Examination Fee</i>	
<i>(for CADAC credential)</i>	<i>\$75</i>
<i>Oral Case Presentation Method Evaluation</i>	<i>\$50</i>
<i>ICRC Clinical Supervisor Examination</i>	<i>\$90</i>
<i>Prevention Specialist</i>	<i>\$50</i>
<i>Certification Renewal (CADAC)</i>	<i>\$90</i>

**Course Fee:**

*Not applicable.*

**Book/Material Cost:**

*None.*

<b>Organization:</b>	National Association of Forensic Counselors and Board of Addiction Examiners		
<b>Address:</b>	2210 Springmill Road Fort Wayne, IN 46845		
<b>Phone:</b>	(219) 426-7234	<b>Fax:</b>	(219) 426-7431
<b>President:</b>	Francis J. Deisler, Ph.D.		
<b>Contact Person:</b>	Karla M. Taylor, Virginia A. Reiter		

### ***Certified Addictions Counselor***

#### **Program Description:**

*NAFC Certified Counselors work in outpatient and residential programs with chemically dependent persons as well as criminal offenders with chemical dependency/abuse lifestyles. The NAFC also provides forensic alcohol/drug abuse education and is a research organization.*

#### **Certifications Offered:**

1. *Master Addiction Counselor (MAC).*
2. *Doctoral Addictions Counselor (DAC).*
3. *Certified Criminal Justice Specialist (CCJS).*
4. *Certified Pastoral Addictions Counselor (CPAC).*

#### **Length of Certification:**

*Re-certification is yearly.*

#### **Certification Requirements:**

1. *All applications for certification must have a minimum of a Master's Degree in Psychology, Social Work, Counseling, or Sociology. All applicants **must** be licensed by the state in Psychology, Social Work, counseling, or as a Pastor or Minister if a Theologian.*
2. *All applicants must document 6000 hours of supervised full-time counseling experience.*
3. *Documentation of 270 clock hours of training (e.g., workshops, seminars, or in-services in alcohol and drugs).*
4. *Documentation of at least 500 clock hours of an approved, supervised practice or practicum.*
5. *Completion of the written examination passed at the established norm for each certification level.*
6. *Completion of an oral interview in ethics on the same day as the examination.*

#### **Education:**

*Please refer to the requirements noted above.*



**Exceptions:**

*The exception to state licensing in your profession would be a professional employed at an exempt agency such as corrections, probation, parole, criminal justice, etc. where there is no state licensing requirements or laws.*

**Practicum/Internship Experience:**

*Please refer to the requirements noted above.*

**Testing:**

*Please refer to the requirements noted above.*

**Location of Courses/Workshops:**

*The NAFC provides eight (8) training events, fourteen (14) clock hours each, annually in California. Home study courses are also offered.*

**Continuing Education:**

*Fifteen (15) continuing education hours are required annually for re-certification.*

**Reciprocity:**

*The NAFC is recognized as a national organization and is also recognized in the Virgin Islands, and Canada.*

**Fees:**

(Please note, fees are subject to change.)

<i>Application Fee:</i>	<i>\$25 for all testing applications.</i>
<i>Renewal Fee:</i>	<i>\$75 annually.</i>
<i>Testing Fees:</i>	<i>\$195 testing fee.</i>
<i>Two-day workshop fees:</i>	<i>Non-member - \$210. Member - \$150.</i>

**Study guides, books, etc.:**

*Recommended reading for certification study and examination is available at public libraries, or can be purchased at book stores for approximately \$30. The NAFC can also provide publishers information if you encounter difficulty in finding the appropriate materials.*

<b>Organization:</b>	National Nurses Society on Addictions (NNSA)
<b>Address:</b>	4101 Lake Boone Trail, Suite 201 Raleigh, NC 27607
<b>Phone:</b>	(919) 873-5871 <b>Fax:</b> (919) 787-4916
<b>President:</b>	Karen Allen, Ph.D., RN, CARN
<b>Chair, Addictions Nursing Certification Board:</b>	Sandra Tweed, Ph.D., RN, CARN
<b>Contact Person:</b>	Holly Marquardt, Mary Evelyn Zachar

### ***Certified Addictions Registered Nurse Certification***

#### **Program Description:**

*Certified Addictions Registered Nurse (CARN) offers professional recognition with the highest standards of addictions nursing practice.*

#### **Certification Offered:**

*Certified Addictions Registered Nurse (CARN) - for Registered Nurses (RNs) only. Recertification is required every four years.*

#### **Certification Requirements:**

##### **Nursing Experience:**

1. *CARNs must hold a current, full, and unrestricted license as a registered nurse (RN) in the United States, its possessions or Canada. If licensed in more than one jurisdiction, the candidate must hold full and unrestricted licenses in all jurisdictions.*
2. *Have three years of experience practicing as a registered nurse.*
3. *Within the five years prior to the application, have a minimum of 4000 hours (two years) of nursing experience related to prevention/addictions as an RN in a staff, administrative, teaching, private practice, consultation, counseling, or research capacity.*
4. *The Chemical Dependency Nurse Specialist (CDNS) and Chemical Dependency Nurse Specialist II (CDNS II), formerly offered by CANSA, have been discontinued. Those RNs holding CDNS and CNDS II are grandfathered in as CARNs.*

##### **Education/Training:**

*Please refer to the education/training requirements noted above.*

##### **Testing:**

*The CARN exam is currently offered three times a year in April and October at multiple test sites and in conjunction with the Fall NNSA Annual Educational Conference. For specific information, please call or write NNSA at the above address, or the exam administrator:*

*C-NET  
P.O. Box 568, 1973 Washington Valley Road  
Martinsville, NJ 08836-0568  
(908) 469-8615, (908) 469-4704*

<b>Organization:</b>	Pharmatox Institute of Addiction Studies		
<b>Address:</b>	2573 Claybank Road, #7 Fairfield, CA 94533		
<b>Phone:</b>	(707) 435-8042	<b>Fax:</b>	(707) 435-1527
<b>Director:</b>	Michael C. Meredith		
<b>Contact Person:</b>	Michael C. Meredith		

### *Alcohol and Drug Abuse Counselor Certification*

**Program Description:**

*Not applicable.*

**Certification Offered:**

*Alcohol and Drug Abuse Counselor.*

**Length of Certification:**

*2 years.*

**Certification Requirements:****Counseling Experience:**

*Must have a minimum of 4,000 hours.*

**Education/Training:**

*Must have 21 required courses.*

**Practicum/Internship Experience:**

*Must have 255 hours of supervised counseling in the areas of intake and screening, orientation, and case management annually.*

**Testing:**

*Written and oral tests are required.*

**Location of courses:**

*Pharmatox Institute of Addiction Studies Fairfield Campus.*

**Are Pharmatox Institute of Addiction Studies credits transferrable?**

*Some credits are transferable to various college and universities. Contact Pharmatox Institute of Addiction Studies for specifics.*

**Is continuing education required?**

*Thirty hours of continuing education is required annually.*

**Does this certification have reciprocity in other states?**

*No.*

**Fees:**

(Please note, fees are subject to change.)

<i>Application Fee:</i>	<i>\$75</i>
<i>Certificate Program Fee:</i>	<i>\$1,800 (Discount offered if paid in full prior to start of course.)</i>
<i>Fee for Certification Renewal:</i>	<i>No fee is required.</i>

**Course Fee:**

*\$95, per class; course cost \$1,995 for 21 courses.*

**Books/materials Cost:**

*\$500 (Approximate).*